

GLENROYD MEDICAL AGENDA

PATIENT PARTICIPATION GROUP MEETING 12/08/2015

- 1) Opening remarks/Welcome given by chairman
- 2) Apologies for absence received prior to the meeting and any other apologies
- 3) Minutes of the previous meeting to be read and agreed
- 4) Minutes of the previous meeting having been agreed – to be signed off

Matters arising from the minutes other than PPG Network(PPGN), or book stall related as these are dealt with as separate items.

Report from the PPG representative about any PPGN meeting attended on the PPG's behalf.

- 5) Chairman's report
- 6) Correspondence/Secretary's report
- 7) Treasurer's report
- 8) Practice Report
- 9) Book Rota
- 10) A.O.B. –:
 - 1) Survey to be organised
 - 2) Upload of patients details for prescriptions
 - 3) Lunch Out for Xmas to be arranged
 - 4) Future events/Open days etc.
 - 5) Upload of patients data to the NHS computer system