

Minutes of the Patient Participation Group Meeting on Wednesday 13th July 2016

Attendees: Thelma Clague, Doreen Rigby, Elaine Gaffney, Janet Pendlebury, Gwyneth Williams, David Cooper, Bill McCormick, Barry Wilnow, Anne Clark, Carmel Worden, Lesley Sargeant, John Madden and Carole Roberts.

Apologies:- Sharon Orr, Anne Clark, Carol Brown and Moses Nutekpor.

Opening Remarks and Welcome – The Chairman extended a welcome to those people attending the meeting tonight. A special welcome was given to Lesley and John who were attending their first meeting and therefore everyone present introduced themselves.

Matters arising from the minutes of the last PPG meeting that are practice related together with the Practice Report – As Sharon was unable to attend this evening she has asked Carole to give the feedback. The C,Q,C, report has been received but only in draft form for now as it needs to be proof read by the partner's and sent back for any error's to be corrected. A final version will then be issued. However, the practice is delighted to have received an outstanding rating. Also the practice has received the higher award for the L.G.B.T. quality mark. The practice can now use the L.G.B.T logo on it's stationery. Sharon and Angela will be attending the awards ceremony later in July. Sharon wondered if anyone had any contacts with the Gazette to get some publicity. David said he may be able to help and Carole said she would let Sharon know. Sharon said they were interviewing this Friday for a salaried GP. She is still running open adverts for a partner, salaried GP and clinical pharmacist. Shaun Dutton from Cohen's chemist is joining the practice in a couple of weeks on a permanent basis. He will take over from Steph who is due to go on maternity leave next week but he will remain when Steph returns to work. Memory screening once a month at Moor Park is taking place but not at Whitegate Drive for now. Sharon has asked if we can set up a sub-group ready to liaise with her before the next meeting in August to arrange another open day. Carole asked for volunteers and said she would organise a suitable day for everyone to meet with Sharon and let those involved know.

Any other matters arising from the minutes, other than Patient Participation Group Network (PPGN) related and book stall related. There were no other matter arising.

Newsletter – Bill said he had taken on board the suggestions made and had E mailed the amended newsletter to everyone. Carole said she had made sure our new members had received a copy. Everyone agreed that Bill should check with Sharon and the partner's that they were ok with the content. Once agreement was received Bill should go for a print run and distribute copies in the surgery and see what happens. We can also do a few copies in larger print and on yellow paper for people with sight problems and see what the take-up is for future print runs. At this point John raised the issue about carer's as stated in the practice guide and asked if there was a support group at the

practice or run by the PPG. The answer was no but if any carer's are identified by the practice they are given all relevant literature to be able to access help if required. This was something the PPG said could be advertised in our next newsletter if there was felt to be a need.

PPGN feedback – Doreen said the next meeting would be on the 27th July. Carole said she would be attending and asked if anyone else wanted to attend as well. Carole said she would raise the incorrect recording of information which Doreen had been quoted as saying in the minutes and ask for it to be amended.

Chairman's report – Nothing noted.

Secretary's report – All correspondence has already been issued to everyone in advance of this meeting.

Treasurer's report – Update on the PPG accounts are shown on a separate document dated 13th July 2016 handed out at the meeting this evening.

Book Rota - The Chairman said she had asked Gwyneth if she would take over the role of book rota co-ordinator. Gwyneth asked for volunteers to cover the rota for the book stall until our next meeting. She will also contact any members not present at tonight's meeting, if their help is required. A suggestion was made that we try selling DVD's if we can get enough donated. It was suggested that we try it for a little while and see how it goes, they would be sold as seen for £1.00 each.

A.O.B. – There was no other business to note.

Date and time of next meeting is 4.30pm on 10/08/2016 at the Bispham Surgery.