

Minutes of the Patient Participation Group Meeting on Wednesday 11<sup>th</sup> September 2013.  
Attendees: Doreen Rigby, Roy Shentall, Bill McCormick, Thelma Clague, Carol Brown, Carmel Worden, Janet Pendlebury, Gwyneth Williams and Carole Roberts. Also Anne Clark who is observing tonight's meeting with a view to joining us.

---

Apologies: Sharon Orr, Robert Edge, Elaine Gaffney and Dr. Nolan.

---

Opening Remarks and Welcome – The Chairman extended a welcome to those people attending the meeting tonight. The chairman also introduced the committee to Anne Clark and gave her a brief overview of our set up.

Apologies for absence received as detailed above.

Matters arising from the minutes other than book stall related and practice related.

Open Day – Posters are up in both surgeries and the Open Day is being advertised on the prescriptions that people collect. Also Angela has confirmed which rooms are to be used and what staff will be available throughout the day. It was decided that members of the PPG would meet and greet customers, record their details on a slip of paper which they would take with them whilst their weight/height/BMI is done. Then they would see the health care assistant with this information and for the breath tests to be done. PPG members who are going to help on the day have confirmed what times they will be available and a rota has been worked out. People who are screened on the day will be entered into the prize draw (Bill has obtained the 5 X £10 vouchers) which will be drawn at the end of the Open Day. The slips of paper handed into the health care assistants to be used for the prize draw. Book stall tables to be used for the displays we are going to have. Roy may be able to borrow a table top exhibition stand that we can use on the day.

Gwyneth gave a very interesting report about the Healthwatch meeting she had attended. Of note was a piece of work being undertaken to find out about transport links and what Blackpool Transport regarded as a short walk to GP surgeries. Also was this short walk undertaken by an able bodied person or someone old/disabled or both. It was agreed that Gwyneth would attend the next meeting along with Doreen Rigby.

Gwyneth and Doreen have also agreed to attend the open day to be held for the official launch of Healthwatch.

Chairman's report – nothing noted.

Secretary's report – Contact had been made with the Gazette (EVE supplement) Radio Wave and Radio Lancashire about promoting the Open Day. All we can do is hope that they do advertise it for us. Elaine had let me know that she had been around quite a few chemists in the area and left leaflets with them promoting the event.

Treasurer's report – Update on the PPG accounts are shown on the separate document provided by the treasurer.

- ✦ Practice Report – As Sharon and Dr. Nolan could not attend tonight's meeting there would not be a practice report.

Book Rota – Thelma Clague asked for volunteers to cover the rota for the book stall until our next meeting. She will also contact any members not present at tonight's meeting, if their help is required.

A.O.B – The chairman brought to everyone's attention the report from the Care Quality Commission on (Information for your PPG). It was explained how to access this on line and she encouraged everyone to have a look.

Date and time of next meeting is 6pm on 09/10/2013 at the Bispham Surgery.